

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 9/10/2019

BOARD MEMBERS PRESENT: Jon F Breckon - Chair
Bryce Olberding
James H Opdahl

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Pam Rebolo, Board Specialist
Lori Rodenspiel, Board Specialist

The meeting was called to order at 9:00 AM MDT by Jon F Breckon.

APPROVAL OF MINUTES

Mr. Opdahl made a motion to approve the minutes of 7/30/19. It was seconded by Mr. Olberding. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$113,671.76 as of 7/31/19.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

PRESENTATION OF GOVERNANCE FROM COUNCIL OF LANDSCAPE ARCHITECTURAL BOARDS (CLARB)

Dean Pearson a member of the CLARB Board of Directors gave a presentation to the Board regarding the problems and resolutions in leadership with the CLARB association. Some resolutions include a leadership advisory council, Board of director's structure and processes; and general updates. These resolutions will be voted on at the CLARB annual conference.

CONFERENCE UPDATES AND ATTENDANCE

Mr. Olberding made a motion to pay for travel and expenses to send one Board member and one staff member to the New Board Members and Executives/Administrators Orientation February 12-14, 2020 in Washington D.C. It was seconded by Mr. Opdahl. Motion carried.

EXECUTIVE SESSION

Mr. Opdahl made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Olberding. The vote was: Mr. Opdahl, aye; Mr. Olberding, aye; and Mr. Breckon, aye. Motion carried.

Mr. Opdahl made a motion to come out of executive session. It was seconded by Mr. Olberding. Motion carried.

APPLICATIONS

Mr. Opdahl made a motion to approve the following for licensure:

MICHAEL SANCHEZ	LA 16873
ANNE DEBOARD	LA 16874

It was seconded by Mr. Olberding. Motion carried.

NEXT MEETING was scheduled for January 14, 2020 at 9:00 AM MST.

ADJOURNMENT

Mr. Opdahl made a motion to adjourn the meeting at 10:15 AM MDT. It was seconded by Mr. Olberding. Motion carried.

Jon F Breckon, Chair

Bryce Olberding

James H Opdahl

Kelley Packer, Bureau Chief